

## TAKING ONLINE COURSES

Learners access primary content and instruction from WebCT using a variety of tools including email, chat, discussion boards, web pages, and multimedia technologies. Specific technologies employed will vary by course and instructor. Depending on the teaching style of the instructor and the course content, instruction can take place synchronously (all participants in the course log in at the same time) or asynchronously (participants log in and participate as their schedule permits), or some combination of the above.

Check the online course listings for specific information at <http://online.unm.edu>.

### Online courses follow the regular UNM course schedule.

UNM online courses are not open-ended and have set start and end dates. Most follow 8- and 16-week formats with learning activities scheduled on a weekly basis. All UNM admission and registration deadlines, policies, and procedures apply to students who participate in online courses. Online courses appear on your transcript in the same way as campus-based courses.

### Admission and Registration Information

You will need to be admitted to UNM to register for online classes. There are several admission options depending on whether you are in a degree program or interested in non-degree status. See the UNM Web site admissions information page at [http://www.unm.edu/preview/bf\\_reqs.html](http://www.unm.edu/preview/bf_reqs.html).

Students register via LoboPhone at 505-246-2020 or LoboWeb at <http://my.unm.edu>.

For help registering online see [http://webctinfo.unm.edu/student/how\\_to\\_register.html](http://webctinfo.unm.edu/student/how_to_register.html).

International and non-resident online students can pay resident tuition fees if they enroll in no more than six credit hours per semester.



Online courses are easy to navigate.

### Wondering about your computer?

The Browser Tuneup page will tell you if your computer has the right software to access your course: <http://www.webct.com/tuneup>

Your course may also require hardware such as headphones and a microphone. For these details see: <http://online.unm.edu>

## CONTACT INFORMATION

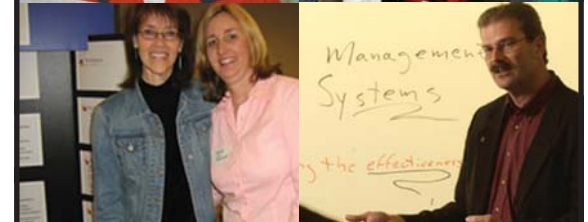
### OLIT Program Questions:

Dr. Charlotte N. (Lani) Gunawardena  
Email: [lanig@unm.edu](mailto:lanig@unm.edu)  
Web site: <http://www.unm.edu/~olit>

### Online Format Questions:

Contact: Kerry Renshaw  
Online Distance Learning Coordinator  
Email: [online@unm.edu](mailto:online@unm.edu)  
Phone: 277-8128  
Toll-free: 1-866-869-6040  
Fax: 505-277-8590  
Web site: <http://online.unm.edu>

## UNM Organizational Learning & Instructional Technology (OLIT) Professional Development Certificate Program



## Professional Development Certificate in eLearning



## PROGRAM OVERVIEW

The Organizational Learning and Instructional Technology Program of the University of New Mexico, USA, offers an innovative, online Professional Development Certificate in eLearning which develops knowledge and skills in professionals who design, teach, support, evaluate, lead, and manage programs for diverse audiences via distance technology in educational, corporate, government, military, and non-profit organizations. The program is innovative as it approaches eLearning from an international and cross-cultural perspective.

Developed using the latest Internet-based technologies, and facilitated by internationally recognized faculty from a respected graduate program, the eLearning Certificate is accessible entirely online (with optional face-to-face meetings). There is no requirement for campus residency to complete these courses.

The 12 credit-hour program consists of four graduate level courses that address foundations of eLearning, the adult distance learner, media and technologies for e-Learning, cultural issues and international contexts, eLearning design, development of online learning communities, faculty development, e-mentoring, learner support, assessment methods, and e-learning program planning, implementation, evaluation, and management.

The program emphasizes a learner-centered, community-centered, interactive approach to online learning, where participants engage in hands-on activities and work collaboratively on complex, authentic projects to develop products for immediate, practical use in the work environment.

The Certificate can be completed within two semesters and the 12 non-degree graduate credits are transferable towards the Masters degree in OLIT.

## OLIT Professional Development Certificate in eLearning

### OLIT 535 Theory and Practice of Distance Learning (3 cr • Fall)

Analyzes theoretical approaches to distance education and their practical applications. Examines characteristics and needs of distance learners, learner support, distance teaching, course design, delivery system selection, evaluation, policy, organization, and administration of distance education.

### OLIT 537 Culture and Global eLearning (3 cr • Fall) (Offered as OLIT 593 in Fall 2008)

As an online learning community, participants explore the sociocultural dimensions of eLearning and the ways in which culture influences communication and the social environment. They address issues and challenges in international eLearning, study eLearning systems from around the world, and examine how eLearning can be used to understand and solve global issues.

### OLIT 538 eLearning Course Design (3 cr • Spring)

Explores new paradigms based on constructivist and sociocultural learning theories for designing distance learning. Focuses on online learning design and evaluation, and networked learning communities. Analyzes print, audio, and video for designing hybrid learning environments. Recommended Pre-requisite: OLIT 535.

### OLIT 528 Management of Learning Systems (3 cr • Spring)

Focuses on management strategies and key elements of modern systems. Discusses program planning and management, funding and budget management, technology selection and implementation, marketing, quality control and evaluation. **NOTE:** If OLIT 528 is not offered, it can be substituted with one of the following:

- OLIT 536 – Instructional Television: Principles and Applications,
- OLIT 507 – Designing Knowledge Management Solutions,
- OLIT 509 – Collaborative Knowledge Creation, or
- OLIT 505 – Contemporary Instructional Technologies

## PROCEDURES FOR APPLYING TO THE CERTIFICATE PROGRAM

Contact the faculty advisor responsible for the certificate program to obtain further information.

### OLIT Program Questions:

Dr. Charlotte N. (Lani) Gunawardena

Email: [lanigun@unm.edu](mailto:lanigun@unm.edu)

Web site: <http://www.unm.edu/~olit>

## APPLICATION AND REGISTRATION ASSISTANCE

### Online Program Office:

Contact: Kerry Renshaw  
Online Distance Learning Coordinator

Email: [online@unm.edu](mailto:online@unm.edu)

Phone: 505-277-8128

Toll-free: 1-866-869-6040

Fax: 505-277-8590

Web site: <http://online.unm.edu>